Guidelines for BAYS Summer and Winter Series Regatta Hosts

Thank you for hosting a Bay Area Youth Sailing regatta. The following information is provided to help you manage the best regatta possible within the current Race Management guidelines. If you plan to or need to deviate from any of these guidelines please contact the Series Chair as soon as possible, and BEFORE regatta documents are posted for your regatta.

Notice of Series, other documents, and scoring

There is a separate NOS for the Summer Series and the Winter Series. These documents are posted on the BAYS website and provide some of the requirements you will need to follow. As a host you will need to create an NOR (Notice of Race) and Sailing Instructions for your regatta. A template is available and should be followed as closely as possible. The NOR should be posted at least 4 weeks prior to the regatta.

- **Fees**: Entry fees should reflect your costs and what you are providing to the sailors. $30-50 per sailor is acceptable. Entry fees should cover a host's: food, fuel, trophies and other expenses. RegattaToolbox shall be used for registration and scoring, and their fee should be taken into account.
- **# of Races**: The number of races you have scheduled shall be included. No more than 4 per day for "advanced" (C420, laser, opti championship) and no more than 6 per day for "beginner/intermediate" (opti green, CFJ). One score should be excluded (throwout).
- **Scoring**: Opti Red, Blue, and White Fleets shall be sailed and scored together, but then the three fleets get their own trophies for the top three in each fleet. Lasers, Radials, and 4.7s may be sailed together if there aren't enough of any fleet, but shall be scored separately. BAYS scoring requires than racing be provided for all fleets even if they are only two boats. Scoring shall be done on RegattaToolbox.

On the water Race Management

- **Starting**: RRS 26 shall be used, so you will need class flags, P, I, X-ray, 1st sub, AP at a bare minimum, but proper signal flags should be used for any signals.
- **Races**: Races on the big "advanced" course should be 35-45 minutes long. On the small "beginner/intermediate" course they can be fairly short.
- Competitors' Meetings must be held on time as listed in the NOR/SIs. If there is a delay, some sort of meeting must occur on time and clearly state when and where the Competitors' Meeting will be.
- The Check-in Desk shall provide Sailing Instructions.
- A scorer must be designated and briefed on the use of RegattaToolbox for scoring, prior to the start of the regatta.
- Results should be ready for review on-site as soon as possible after everyone gets off the water.
- RC volunteers should have practiced setting marks and anchoring boats at the race venue prior to the start of the regatta.
- Each RC boat should be able to detect 15 degree or larger wind shifts and strive to square the course accordingly when such shifts occur.
- The Starting Line should be within 10 degrees of perpendicular to the average wind angle on the Signal Boat. A VHF channel should be designated for communication between all boats on the water, and coaches.
- The PRO is solely responsible for the course configuration and is not required to take suggestions from coaches, parents or competitors. In the event that the RC needs assistance to move the course the coaches may be asked to help.